

# **Families of Children with an Individualized Education Program or Section 504 Plan, Reimbursement – FAQ**

## **1. Who is eligible for reimbursement of special education?**

Parents or Guardians of students with disabilities or who incurred expenses providing a quality education for their children during COVID-19.

## **2. What is the reimbursement period?**

Parents or guardians may submit unduplicated expenses from March 13, 2020 through the current period.

## **3. What is meant by being a parent or guardian of a child with a disability?**

For reimbursement, your child must have or had an Individualized Education Program (IEP) or 504 Plan and enrolled in public school during the reimbursement period. The parent or guardian's name and email address used to submit the [application](#) must be consistent with the name and email address used to receive payment.

## **4. If I have multiple students who are eligible, am I required to submit multiple applications?**

Parents or guardians may submit one application for up to at least three eligible students.

## **5. What information should be available before starting the application?**

You should know the following: (1) district name, (2) school name, (3) child's legal first and last name, and (4) Georgia Testing Identifier.

## **6. Where can I find my child's Georgia Testing Identifier or commonly referred to GTID?**

The GTID is located on the report card and may be labeled as the State ID.

## **7. Am I required to upload documentation for the expenses?**

Yes, you are required to upload expenses for the reimbursement request per each child.

## **8. Is there a maximum amount of reimbursement per child?**

Families may be eligible for a maximum of \$500.00 per verified reimbursement request per child with a disability. The maximum amount may vary based on funding.

## **9. Will every parent reimbursement request be approved?**

Per limited funding, applications will be prioritized based on children with high needs. It is possible that an application may be approved for a partial amount of the requested reimbursement.

**10. How will families know the status of the application?**

Families will be able to access the [“check status”](#) button for updates. Final notification letters will be sent to each parent or guardian when the application has been approved or denied.

**11. If approved, how will I receive my reimbursement?**

The approval email will describe specific information to include the approval amount per child and next steps.

**12. Will the reimbursement payment come directly from GaDOE?**

No, GaDOE is contracting with a third-party vendor to process reimbursement payments on behalf of this project. The reimbursement process will require ACH Banking information. The banking account must be in the same name as the applicant submitting the reimbursement request.

If there are concerns, you may use the “Report an Issue” feature located on the public webpage or email [SPEDReimbursement@doe.k12.ga.us](mailto:SPEDReimbursement@doe.k12.ga.us).

**13. When can I expect my reimbursement?**

After receiving an approval email, the parent or guardian will need to complete the registration for payment and include ACH Banking information. Upon receiving complete registration information, the third-party vendor will be able to process payments between 10 – 14 days.