

**Social Circle City Schools**  
**Meeting Minutes**

**July Board Meeting**  
**07/15/2021 06:30 PM**  
154 Alcova Drive  
Social Circle, GA 30025  
Middle School Activity Center

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**Mr. John Callahan - Chairman**  
**Ms. Sabrina Sanford-Flint - Vice Chair**  
**Dr. Robbie Hooker - Superintendent**

**Attendees**

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**Voting Members**

Mr. John Callahan, Chair  
Mr. Michael O'Connor, Board Member  
Ms. Sabrina Sanford-Flint, Vice Chair  
Mr. Steve Trantham, Board Member

**Non-Voting Members**

Mr. Randy Carithers, Board Member  
Dr. Robbie Hooker, Superintendent

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**I. Call Meeting to Order**

Chairman John Callahan called the meeting to order at 6:30 PM with four members present: Mr. Randy Carithers, Mr. Michael O'Connor, Ms. Sabrina Sanford-Flint and Mr. Steve Trantham.

**II. Prayer**

**III. Pledge of Allegiance**

**IV. Approval of Agenda**

Motion made by: Mr. Michael O'Connor

Motion seconded by: Ms. Sabrina Sanford-Flint

Voting:

Unanimously Approved

**V. Minutes**

The Board unanimously approved the minutes of both meetings held in June.

- Public Hearing
- Regular Board Meeting

Motion made by: Mr. Steve Trantham

Motion seconded by: Ms. Sabrina Sanford-Flint

Voting:

Unanimously Approved

**VI. Board Comment Section**

**A. Back-To-School Block Party - Ms. Sabrina Sanford-Flint**

Sabrina Sanford-Flint, Vice-Chair, shared information about the upcoming Back-To-School Block Party scheduled Friday, July 30, from 6-8 PM. The board members will be handing out popsicles to those who attend!

## **VII. Break**

Chairman Callahan called a short break for those who wished to leave.

## **VIII. Finance**

### **A. Monthly Financial Report**

CFO, Mrs. Nicole Cross, presented the monthly financial report for May 2021.

Motion made by: Mr. Michael O'Connor

Motion seconded by: Ms. Sabrina Sanford-Flint

Voting:

Unanimously Approved

### **B. Freshway - Change for Schools**

CFO, Mrs. Nicole Cross, presented the Freshway - Change for Schools report. No contributions are made to our district during the summer months of June and July.

### **C. ESSER Overview**

Superintendent, Dr. Hooker, presented an update on ESSER funds. He explained how they have been used, or plan to be used, by Social Circle City Schools.

## **IX. Superintendent's Report**

### **A. Summer School Recap - Mrs. Lisa Wolaver**

Mrs. Lisa Wolaver presented feedback from this year's summer school program. The information shared included the number of participants, both the students' and teachers' responses to summer school, how well the students felt they learned the material presented, the teachers level of difficulty for both planning and implementing and anecdotal feedback of the program overall.

### **B. Return To School Playbook - Dr. Carrie Booher and Mrs. Lisa Wolaver**

Associate Superintendent, Dr. Carrie Booher, presented the Return To School Playbook detailing pertinent information as we prepare for the new school year. She shared many of the ways we will be modifying our practices to keep our students as safe as possible while being able to provide the ultimate learning experience.

These practices include:

- Hand sanitizing stations throughout the school buildings,
- Buses will be cleaned and disinfected daily (masks will be available on each bus),
- Meals will be eaten in the cafeterias (meals will be free for the 21-22 school year),
- Students and staff with COVID-19 symptoms or a temperature exceeding 100.3 will be isolated and sent home,
- Cleaning/disinfecting of buildings, surfaces and high-touch objects will occur frequently. Ventilation systems will be monitored for proper operation,
- Water fountains will only be available for bottle filling,
- Masks will not be required; however, wearing of masks will be encouraged for those who wish to do so

Dr. Booher reiterated that our administration will continue to work closely with the Department of Public Health and other local officials to be sure we do everything possible for the health and well-being of our staff and students.

**C. FAQs - Returning to School 2021-22**

To summarize, Dr. Booher presented a list of Frequently Asked Questions in regard to our 2021-2022 return to school.

**D. Superintendent Comments**

Superintendent, Dr. Robbie Hooker, thanked Dr. Booher and Mrs. Wolaver for their presentations to the board. Additionally, he thanked the governance team for their support over the last school year. He reiterated that the Return To School Playbook is changing daily, in accordance with the CDC and Department of Public Health guidelines, and we will continue to make adjustments as necessary.

Chairman Callahan confirmed the board members had no questions about summer school or the Return To School Playbook. With none, this concludes the Superintendent Comments.

**X. New Business / Action Items**

**A. Action Item - ABM Contract Renewal**

Motion made by: Mr. Michael O'Connor

Motion seconded by: Ms. Sabrina Sanford-Flint

Voting:

Unanimously Approved

**B. Action Item - Proposed 2022-2023 School Calendar**

Dr. Carrie Booher presented the 2022-2023 School Calendar for approval by the Board. She explained to the board members that when a calendar is able to be adopted this far in advance, it helps the families, as well as the instructional teams and athletic teams, plan ahead and be more proactive.

Further, Dr. Booher stated the proposed calendar is traditionally submitted for approval in January, a year and a half early, but was slightly delayed this year with all the uncertainty of COVID.

Motion made by: Mr. Michael O'Connor

Motion seconded by: Ms. Sabrina Sanford-Flint

Voting:

Unanimously Approved

**C. Action Item - Update Policy GARH - Employee Leaves and Absences**

The board unanimously approved the updated policy GARH - Employee Leave and Absences.

Motion made by: Mr. Steve Trantham

Motion seconded by: Ms. Sabrina Sanford-Flint

Voting:

Unanimously Approved

**D. Action Item - Update Policy GCRH - Classified Personnel Vacations**

The board unanimously approved the updated policy GCRH - Classified Personnel Vacations.

Motion made by: Mr. Steve Trantham

Motion seconded by: Ms. Sabrina Sanford-Flint

Voting:

Unanimously Approved

**E. Action Item - Update Policy IDE(3) - Competitive Interscholastic Activities, Grades 6-12**

The board unanimously approved the updated policy IDE(3) - Competitive Interscholastic Activities, Grades 6-12.

Motion made by: Mr. Michael O'Connor

Motion seconded by: Ms. Sabrina Sanford-Flint

Voting:

Unanimously Approved

**F. Action Item - New Policy GBIA - Teacher Evaluation Appeals**

The board unanimously approved the new policy GBIA - Teacher Evaluation Appeals.

Motion made by: Mr. Steve Trantham

Motion seconded by: Ms. Sabrina Sanford-Flint

Voting:

Unanimously Approved

**G. Action Item - Referendum Resolution (Walton County)**

Dr. Hooker explained the joint resolution between the Board of Education of Walton County and the Board of Education of the City of Social Circle to regulate and provide for the calling of an election to determine the issuance or non-issuance of Walton County School District general obligation bonds in the maximum aggregate principal amount of \$75,000,000; to determine the issuance or non-issuance of City of Social Circle School District general obligation bonds in the maximum aggregate principal amount of \$18,000,000; and the continuation of an Educational 1% Sales and Use Tax; and for other purposes.

Chairman Callahan reiterated to the board that they are voting whether, or not, to include this referendum on the upcoming November ballot.

Motion made by: Mr. Michael O'Connor

Motion seconded by: Ms. Sabrina Sanford-Flint

Voting:

Unanimously Approved

**XI. Executive Session**

On a motion made by Mr. Steve Trantham, seconded by Ms. Sanford-Flint, a unanimous affirmative vote was made to enter Executive Session to discuss personnel items. On a motion made by Mr. Trantham, seconded by Ms. Sanford-Flint, a unanimous affirmative vote was made to re-enter regular session.

**A. Main Personnel Recommendation List**

**B. Recommendations for Certified Staff**

On a motion made by Mr. O'Connor, seconded by Ms. Sanford-Flint, a vote was made to approve the following personnel actions:

Voting:

Mr. John Callahan, Yes

Mr. Rico Jackson, Yes

Mr. Michael O'Connor, Yes

Ms. Sabrina Sanford-Flint, Yes

Mr. Steve Trantham, Yes

Recommendations for Certified Staff:

- A. Ginny Giacchino - Science Teacher (SCMS)
- B. Aaron Robinson - CTAE / Assessment Director

Resignations:

- A. Kimberly Battle - Science Teacher (SCMS)
- B. Karrie Bleau - Pre-K Special Education Teacher (SCPS)
- C. Alan Coleman - CTAE Director (49%)

**C. Recommendations for Classified Staff**

On a motion made by Mr. Trantham, seconded by Ms. Sanford-Flint, a vote was made to approve the following personnel actions:

Voting:

- Mr. John Callahan, Yes
- Mr. Rico Jackson, Yes
- Mr. Michael O'Connor, Yes
- Ms. Sabrina Sanford-Flint, Yes
- Mr. Steve Trantham, Yes

Recommendations for Classified Staff:

- A. Lindsey Cottingham - Paraprofessional (SCES)
- B. Sarah English - School Food Service Assistant (SCPS)
- C. Lexi Griffin - Girls Softball Assistant Lay Coach (SCHS)
- D. Mallory Johnson - Paraprofessional (SCPS)
- E. Dennis Katnis - Bus Driver
- F. Dave Labarrie - Girls Basketball Lay Coach (SCHS)
- G. Reggie Lumpkin - Boys Basketball Lay Coach (SCMS)
- H. Kimberly Miner - School Food Service Manager (SCPS)

Resignations:

- A. Robin Cagle - Paraprofessional (SCPS)
- B. Juanita Nash - Paraprofessional and Basketball Cheer Coach (SCHS)

**D. Superintendent's Evaluation**

**XII. Adjourn**

Motion made by: Mr. Michael O'Connor

Motion seconded by: Ms. Sabrina Sanford-Flint

Voting:

Unanimously Approved

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Chairperson

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Secretary