



## ***Lay Coaches***

Social Circle City Schools encourages parents/guardians and other members of the community to share their time, knowledge and abilities with our students. You will work under the direction and supervision of the teachers and principal, and shall act in accordance with district policies, regulations and school rules.

You must complete a Registration Form each year. School personnel will check the List of Registered Sex Offenders for anyone who will work directly with students. You must also meet the requirements of the Georgia High School Association.

The District may decline your services for any legal reason. All information collected will be considered confidential to the extent allowed by law and will only be used to protect the students or minimize disruption to the educational environment.

You may only work with an individual student in an open area where you are observed by a staff member. You should not be alone with a student unless specifically directed to do so by a staff person in charge, and then only under emergency or exceptional circumstances.

### **Procedures:**

- Provide a completed Lay Coach Registration Form, a Social Circle Criminal History Consent Form, and a copy of your driver's license to the Board office. These forms are available at the school, on our website or at the Board office. **Arrange with Kari Willis for a fingerprint session.**
- If you are receiving a stipend for your services, you will be required to complete an Immigration Compliance Affidavit.
- These forms will remain on file at the Central Office.
- The principal or athletic director will notify you if you have been approved.

Effective July 1, 2012, Georgia Law HB 1176 requires those who work with families or who come in contact with children to report suspected child abuse. You shall notify the person in charge of the facility, or the designated delegate thereof, and the person so notified shall report or cause a report to be made in accordance with this Code section. Such notification shall be made immediately, but in no case later than 24 hours from the time there is reasonable cause to believe a child has been abused.